

**INVERCLYDE INTEGRATION JOINT BOARD
ROLLING ACTION LIST
24 JUNE 2024**

Meeting Date and Minute Reference	Action	Responsible Officer	Timescale	Progress/Update/Outcome	Status	Open/Closed
14 November 2023 (Para 81(2))	Further report on progress with Workforce Plan	Chief Officer	November 2024	Paper to November 2024	Work Ongoing	Open
14 November 2023 (Para 84(2))	Update report on Joint Inspection of Adult Services following publication of inspection report	Chief Officer	After publication of report	Amended at 22 January 2024 meeting - paper to June 2024 – REPORT ON THIS AGENDA	Complete	Closed

Annual Report Schedule and forward planning

<u>June</u>	<u>September (date TBC)</u>
<ul style="list-style-type: none"> • Draft Annual Accounts • Proposed Dates of Future Meetings • Update on Joint Inspection of Adult Services following publication of inspection report • Workforce Plan Update • Integration Schemes Update • Governance of External Organisations 	<ul style="list-style-type: none"> • Audited Annual Accounts • Clinical & Care Governance • Annual Performance Report • Digital Strategy • Equalities Duty Update • Finance Monitoring • Directions Annual Report • Annual Report on IJB resilience arrangements as a Category 1 Responder • Governance of External Organisations

<p><u>November (date TBC)</u></p> <ul style="list-style-type: none"> • Workforce Update • PCIP update (6 monthly update) • Finance Monitoring • Further report on progress with Workforce Plan • Homelessness Redesign • Governance of External Organisations 	<p><u>January (date TBC)</u></p> <ul style="list-style-type: none"> • Finance Monitoring • Chief Social Work Annual Report • Update on Vaccination Programme • Annual Report on Improving Cancer Journey Model • Governance of External Organisations
<p><u>March (date TBC)</u></p> <ul style="list-style-type: none"> • Budget Setting 24/25 • Finance Monitoring 	<p><u>May (date TBC)</u></p> <ul style="list-style-type: none"> • Finance Monitoring • Inverclyde HSCP Strategic Plan update • Further progress report on implementing Public Sector Equality Duty Compliance and Improvement Plan • Further report on success and governance of Kincaire Scheme
<p><u>Others</u></p> <ul style="list-style-type: none"> • Publish set of equality outcomes (4 yearly) • Report on progress toward equality outcomes (2 yearly) • Report on mainstreaming of equality into day-to-day operations (2 yearly) 	

REMITTS TO IJJB AUDIT COMMITTEE

<p><u>ACTION</u></p> <p>13 May 2024 (Min reference 23(9)) That it be remitted to officers to submit a report on recruitment matters to IJJB Audit Committee specifically around the Alcohol and Drug budgets</p>	<p><u>UPDATE</u></p> <p>Placed on IJBAC RAL for September 2024 meeting (date TBC)</p>
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